

Commissionerate of Collegiate Education, A.P				
Academic Audit of Degree Colleges				
Format-V (Action Taken Report by Principal of the College-ATR)				
Zone : IV	District : KURNOOL			
I-COLLEGE PROFILE				
1	Name of the College, Website, email and Ph.No.	KVR Govt. College for Women(A), www.kvrgcwa.com kurnoolw.jke@gmail.com		
2	Name of the Principal, email & Mob.No	Dr. C.V.Rajeswari, cvraj6@gmail.com; 9948121721		
3	Name of the Vice-Principal, email & Mob. No.	Dr.K.Veerachari, veerachari16@gmail.com Mob. No. 8978222086		
4	Name of the IQAC Coordinator, email & Mob. No.	Smt. C.P.Lakshmi Prasuna, prasunacpl@yahoo.com, 9490197880		
5	Year of Establishment & own land if any	1958, 14.01 acres		
6	Affiliating University	C		
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	A' Grade - Cycle II - 2011-3.01		
8	UGC Recognition (2F & 12 B)	2F & 12B		
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	12.50 PM to 6 PM	In the Morning hours Junior College is functioning	
10	No. of Posts Sanctioned:	Regular Working:	Contract Working:	
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)	(1+47)	16 PTL-01	
II-CURRICULAR ASPECTS				
	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A		
14	College Activity Register 2016-17	A		
15	Departmental Activity Registers (Dept. Wise)	A		
16	Add-on Courses (Department-wise) completed during 2015-16	A	Good number of courses and efforts of staff is appreciated	
17	Add-on Courses (Department-wise) in 2016-17	A		
18	Coverage of Syllabus (Average Percentage)	A		
19	Teaching of HVPE & Foundation Courses	A		

	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
20	No. of New UG & PG Courses introduced this year:	A	PG Courses in Telugu , History are applied and are to be persued for starting for June-2017	Plan to introduce MA Telugu , MA History from the academic year 2017-18
21	Maintenance of Student Attendance Registers	A		
22	Feedback forms on Curriculum from students	A		
III-TEACHING, LEARNING & EVALUATION				
23	Teaching Diaries & Plans in the Prescribed Formats	A		
24	Co-Curricular Activities (College Level)	A		
25	Academic Competitions (College & Above level)	A		
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A		
27	Subject wise result analysis	A		
28	Teacher wise result analysis	A	Staff are appretiated for good result	
29	Remedial Classes	A		
30	Record of Evaluation of Teachers by Students (Monthly from July 2016)	A		
IV-RESEARCH AND CONSULTANCY				
31	Is the College a Recognized Research Centre	A	Efforts should be made towards getting research centre/Guideship	Proposal to be submitted to the Rayalaseema University, Kurnool to start Research Center by the end of January 2017
32	No. of Research Guides in the College	B	Staff should be encouraged to get research guideship	Dr. V. Sridevi, Reader in Telugu, Dr.K.Veerachari, Reader in Economics & Dr.M.Farida Begum Lecturer in English applied for Research Guideship to Rayalaseema University.
33	No. of Research Scholars working for M.Phil & Ph. D	B	More number of students may be admitted for research.	By next Audit steps will be taken to improve the research.
34	Major/Minor/Other Research Projects	A	Doctoral Teachers who have completed MRPs may apply for Major RP	
35	Research Papers Published in 2016-17 (International /National)	A		
36	Papers Presented in 2016-17 (International /National/ State)	A	Good initiatives by staff	
37	Books Published in 2016-17 (Single Author/ Co Author)	A		
38	Seminars/Workshops/ Training Programme Conducted in 2016-17 (International /National/ State)	A		
39	Record of Consultancy in 2016-17	B	Consultancy may be developed in Home Science and English (Spoken English Classes)	steps will be taken to improve the Consultancy as per the instructions of the Academic Officers.

	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
40	Record of MOUs in 2016-17	A	Initiatives are well appreciated	
VI-EXTENSION ACTIVITIES				
41	Record of Subject/Department Related Extension Activities	A		
42	Name of the NSS PO & Mobile No.	Dr.R.Vinla Kumari Unit-I 9390036412 M.Famida Begum Unit-II 9550083202		
43	NSS Attendance register	A		
44	NSS activity register	A		
45	Name of the NCC ANO & Mobile No.	S.Fakrunnissa Begum 9966037589	Trained ANO	
46	NCC Attendance register	A	(ATR of last year implemented)	
47	NCC activity register	A		
48	Name of the Red Ribbon Club Coordinator & Mobile No.	S.Panduranga Reddy 9491422408		
49	Red Ribbon Club Activities	A		
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	Smt.M.Indira Shanthi 9441893303		
51	WEC Activities	A		
52	Name of the Eco-Club Coordinator & Mobile No.	Dr.R.Vinla Kumari Unit-I 9390036412		
53	Eco- Club Activities	A	Maintainance of planted saplings to be continued with care	
54	Name of the Consumer Club Coordinator & Mobile No.	L.V.Shoba Rani 9490656771		
55	Consumer Club Activities	A		
56	Any other Club	A	Excellent involvement by the History Dept	
IV-LEARNING RESOURCE				
57	Name of the Librarian & Mob.No	N.Jayalakshmi 8143402573	Neat , Clean and well maintained Library , with good ambience	
58	Access timings of the Library	A	Librarian is to be appreciated for the efforts	
59	Circulation of Books among Students	A		
60	Availability of Previous years Question papers	A		

	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
61	Record of Visitors	A		
62	Status of Library Automation	A		
63	e- Resources & e-Journals	A		
64	Name of Mana TV Coordinator & Mob.No	A		
65	Usage of Internet by students in the Library	A		
66	Status of MANA TV functioning	A		
67	Whether MANA TV schedule is circulated to the students	A		
68	Maintenance of MANA TV Viewers' Register	A		
VII-Student Support Activities				
69	Name of Physical Director & Mob.No	M.Vijaya Bharathi 9908031243		
70	Record of Physical Education Department	A		
71	Records of events conducted and significant achievements in Sports & Games	A		
72	Record of cultural programmes conducted	A		
73	Record of any other extra-curricular activities conducted	A		
74	Maintenance of JKC facilities & records	A		
75	Record of Students trained in different verticals	A		
76	Record of Student trained and placed in JKC	A		
77	Name of Career Guidance Coordinator and Mob.No	Dr.Shamshad Begum 9440029458		
78	Record of activities Career Guidance and placement cell	A		
79	Name of DRC Coordinator & Mob. No.	K.M.Basha 9701726027		
80	Implementation of DRC Action Plan	A		
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A		
82	Record of Support by Alumni Association	A		

	Item	Recommendation/Suggestions by Academic Advisers A (Good)/B (Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A		
84	Mentoring / Counseling System	A		
VIII-Basic Amenities				
85	Maintenance of drinking water	A		
86	Maintenance of Sanitation	A		
87	Rest room for women students	A		
88	Greenery & Cleanliness	B	Responsibility of maintaining atleast 2 saplings by each staff with involvement of students may be taken up (70 staff*2=140 saplings per year can give lush greenery)	Clean and Green activities are taking place on every Saturday as per the instructions of the CCE by involving the students in Clean and Green Programme, Vanam- Manam, Domalapai dandayathra, Participated in Janmubhoomi Programme.
89	Health Care Facility	A		
90	Canteen	A		
IX-GOVERNANCE AND LEADERSHIP				
91	Staff Council Register	A		
92	Functioning of Committees in Administration (Minutes of Meetings)	A		
93	Awards/Achievements	A	Staff are appreciated for achieving 100% pass	
94	Faculty development initiatives if any	A		
X - IT INITIATIVES				
95	e-class rooms (Number & Usage)	A		
96	Internet Centre	A		
97	Computer labs (No. of labs & working systems)	A		
XI-Best Practices				
98	Record of best/innovative practices by the institution	A		
99	College Activity Register 2016-17 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A		
100	Over All Impression on the College	A		

Signature of the Principal

K.V.R. Govt. College for Women

KURNOOL

Signature of the Vice-Principal